



# CUFFLEY SCHOOL

*A Foundation School*



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Dear Parents and Carers,

## **Another Lockdown – Implications for School**

First of all, welcome back to the second half of the autumn term. Despite the number of challenges we faced as we found our new way of working, particularly at the start of term, things in school have settled well. The children are happy to be here and teaching and learning is up and running as normal. Teachers are working hard with the children to fill any gaps in learning, and to consolidate and to build upon existing learning. Hopefully you found the telephone consultations at the end of the last half term helpful and you are able to support your child moving forward.

As you know, the government have announced a second lockdown, starting from Thursday 5<sup>th</sup> November, initially until 2<sup>nd</sup> December, in order to address the second wave of the COVID-19 crisis. This time, schools are exempt from the lockdown and children are expected to continue to attend school as long as it is safe for them to do so.

With this in mind, I thought it would be helpful to remind you of what we are doing as a school to keep children, staff and the wider community safe and to let you know how you can support us to ensure that we remain fully open moving forward.

We have updated our risk assessment, which will be refreshed on our website. There are rules in place regarding hygiene (lots of handwashing and hand sanitizing); minimising unnecessary contact; working within social distancing guidelines and year group bubbles, to name but a few.

### **You can help us by remembering to:**

- Take advantage of the soft starts and finishes to the school day, so that you can space yourselves out as you come into and leave school
- Wear masks on site, as social distancing is likely to be challenging with so many parents and carers around at drop off and collection times
- When waiting for children to go in or come out of school, please stay well away from other parents/carers (the government advice is that you can only mix with one other person not in your family bubble outside the home)
- Avoid approaching the teaching or office staff – instead ring or email the school office and they will call you back
- Use the one-way system in and out of school and to keep well away from other parents and carers (at least one metre) to reduce the risk of potential transmission of the virus
- Ensure that school uniform is washed frequently, preferably daily
- Support our enhanced Behaviour Policy (published on our website)
- Engage with Google Classroom as this will be the first port of call for remote and blended learning

### **We will:**

- Encourage good hygiene practice, including frequent handwashing
- Continue to offer as normal a curriculum as we can, including P.E. lessons. Children will be responsible for handling their own kits after handwashing
- Continue to offer breakfast and after-school clubs, with appropriate hygiene and distancing measures in place

- We hope to run music lessons as normal, but we continue to review this with our music teachers to ensure that this is workable
- Offer care, including intimate and first aid care, as necessary (staff will take appropriate measures to protect themselves in line with our risk assessment)
- Enhanced cleaning in the classrooms and in high touch areas
- Avoid any unnecessary visitors in school

### **Absences - Illness/Symptoms of COVID-19/Self-Isolation**

- If your child is unwell, please contact the office in the usual way
- Anyone with COVID-19 symptoms, or who has someone in their household who does, should **not** attend school and should let the school know as soon as possible
- If your child is self-isolating, please let us know so that we can put in place learning on Google Classroom
- We will ask you all to engage with the NHS Track and Trace process
- If we have any confirmed cases of COVID-19, these will be managed in line with public health guidance and we will keep you informed

As ever, my priority, and that of my team, is to ensure that the children are happy and well cared for at school, as well as ensuring that they are kept as safe as possible. We will work sensitively with them and you to ensure that this happens.

I also have a duty of care to my staff, to ensure that they are happy and safe within the workplace. The rules put in place are there for their protection, as well as that of the children. It is clear that we need the staff well and able to work to ensure that the school remains open and fully operational.

We are all living in challenging times and the impact on our mental health and wellbeing, as well as our physical wellbeing, cannot be underplayed. We are all concerned about our families, our children and our community. By pulling together, we can ensure that the children at Cuffley have a stable education and as normal an experience as possible.

Thank you for your co-operation and understanding.

Best wishes,

Wendy Wing  
Headteacher