



CUFFLEY SCHOOL

A Foundation School



Headteacher: **Wendy Wing** Deputy Headteacher: **Adam Gatrad**

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June 2020

Dear Parents/Carers,

I am delighted to welcome you to Cuffley School and I am very much looking forward to working with you and your child.

Joining Reception is an important step and my team and I are here to make the transition as easy as possible. This year we find ourselves in unprecedented and challenging times. Transition will look a little different from our normal practice. However, I want to reassure you that we will do all we can to make you feel at ease and to support you and your child as you become part of our community.

Unfortunately, we will not be able to hold our welcome meetings in the way we usually do and we will not be able to conduct home visits. However, we won't let that stop us! This year, in line with government guidelines on social distancing, we will be offering online meetings where we can tell you a little more about life at school and to answer any questions that you may have.

Your class meeting is scheduled for:

Monday 22nd June 2020 at 2pm

You are able to book online via [this link](#) which is also on [our website](#).

Enclosed is your admissions pack. Please can you return these by Monday 22nd June 2020, preferably via email to the school office (admissions@cuffley.herts.sch.uk). These will also be available to download and complete from the [school website](#).

Your child's teacher Miss Shevlane will contact you in July and this will provide an opportunity for you to share information about your child, as you might usually expect to do at a home visit. It is also your opportunity to ask any questions which may be personal to you.

If your child has any additional needs, Mrs Bedwell, our Special Educational Needs Co-ordinator (SENCO) will be happy to talk to you. Please do not hesitate to get in touch with her either through the school office or via email on senco@cuffley.herts.sch.uk.

I appreciate that starting Reception can be an anxious time for both parents and children; this year more than ever. Should you have any queries or concerns whatsoever, please do not hesitate to contact us and we will do our best to help you.

We are looking forward to working with you to support your child in their learning to learn journey here at Cuffley.

Yours sincerely,

Wendy Wing
Headteacher